



North Tyneside Council

Appointments and Disciplinary Committee

13 October 2021

Wednesday, 20 October 2021, Room 4.02 - Quadrant, The Silverlink North, Cobalt Business Park, North Tyneside, NE27 0BY **commencing at 9.00 am.** (Due to Covid precautions anyone wishing to attend should first notify Democratic Services-see below)

Agenda Item		Page
1.	<p>Apologies for Absence</p> <p>To receive apologies for absence from the meeting.</p>	
2.	<p>Declarations of Interest and Notification of any Dispensations Granted</p> <p>You are invited to declare any registerable and/or non-registerable interests in matters appearing on the agenda, and the nature of that interest.</p> <p>You are also invited to disclose any dispensation in relation to any registerable and/or non-registerable interests that have been granted to you in respect of any matters appearing on the agenda.</p> <p>Please complete the Declarations of Interests card available at the meeting and return it to the Democratic Services Officer before leaving the meeting.</p>	
3.	<p>Minutes</p> <p>To confirm the minutes of the previous meeting held on 23 September 2021.</p>	5 - 6
4.	<p>Exclusion Resolution</p> <p>This is to give further notice in accordance with paragraphs 5(4) and 5(5) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of the intention to consider item 5 below in private.</p>	

Members of the public are entitled to attend this meeting and receive information about it. Please email democraticsupport@northynteside.gov.uk or call (0191) 643 5320 if you wish to attend or require further information.

Agenda Item		Page
	<p>The Appointments and Disciplinary Committee is requested to consider passing the following resolution:</p> <p>Resolved that under Section 100A (4) of the Local Government Act 1972 (as amended) and having applied a public interest test as defined in Part 3 of Schedule 12A of the Act, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act.</p> <p>Reasons for taking item (5) in private: The report contains information relating to any individual.</p>	
5.	<p>Appointment of Director of Environment and Director of Housing and Property Services - Interviews</p> <p>To interview selected candidates for the position of Director of Environment and Director of Housing and Property Services.</p>	7 - 14

Circulation overleaf ...

Members of the Overview, Scrutiny & Policy Development Committee

Mayor Norma Redfearn (Chair)
Councillor Steve Cox
Councillor Carl Johnson
Councillor George Westwater

Councillor Carole Burdis
Councillor Sandra Graham
Councillor Martin Rankin

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Appointments and Disciplinary Committee

23 September 2021

Present: N Redfearn – Elected Mayor (Chair)
Councillors S Cox, S Graham, C Johnson,
M Rankin and G Westwater

Apologies Councillor C Burdis

APP6/21 Declarations of Interest and Dispensations

Councillor S Graham declared a registerable personal interest in agenda Item 5: shortlisting of Director of Housing and Property Services (APP10/21), as a family member was known to an applicant for candidate for the post.

APP7/21 Minutes

Resolved that the minutes of the meeting held on 15 September 2021 be confirmed and signed by the Chair.

APP8/21 Exclusion Resolution

Resolved that under Section 100A(4) of the Local Government Act 1972 (as amended) and having applied a public interest test as defined in Part 2 of Schedule 12A of the Act, the press and public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act.

APP9/21 Appointment of Director of Environment (previous minute APP5/21)

The Committee considered in conjunction with each application, a summary of the findings for each of the candidates, focusing on specific competencies for the role of Director of Environment and the suggested areas of exploration for the Committee to probe if the candidates were selected for interview.

In addition to the information the Chief Executive and representative from the appointed consultants provided feedback to their discussions with each of the candidates. The Committee considered each candidate in turn and agreed to progress the applications of candidates 1 and 2 to the next stage of the assessment process as set out in the report. Candidates who met the requirements of information from the assessment process, would be selected for consideration of the Appointments and Disciplinary Committee alongside the interview process relating the candidates.

The Committee discussed and agreed the final arrangements for the interviews that would take place on Wednesday, 20 October 2021.

The Chief Executive indicated that in consultation with the Chair, Mayor Redfearn, an alternative Covid specific contingency date for interviews would be sought, if required.

Resolved that (1) two candidates 1 and 2 be put forward for interview, subject to meeting the criteria of the next stage of the assessment process; and
(2) interviews for the position of Director of Environment be held at a meeting of the Appointments and Disciplinary Committee on 20 October 2021.

Appointment of Director of Housing and Property Services (previous minute APP5/21)

The Committee considered in conjunction with each application, a summary of the findings for each of the candidates, focusing on specific competencies for the role of Director of Housing and Property Services and the suggested areas of exploration for the Committee to probe if the candidates were selected for interview.

In addition to the information the Chief Executive and representative from the appointed consultants provided feedback to their discussions with each of the candidates. The Committee considered each candidate in turn and agreed to progress the applications of candidates 1, 2, 3, 4, 5 and 6 to the next stage of the assessment process as set out in the report. Candidates who met the requirements of information from the assessment process, would be selected for consideration of the Appointments and Disciplinary Committee alongside the interview process relating to the candidates.

The Committee discussed and agreed the final arrangements for the interviews that would take place on Wednesday, 20 October 2021.

The Chief Executive indicated that in consultation with the Chair, Mayor Redfearn, an alternative Covid specific contingency date for interviews would be sought, if required.

Resolved that (1) six candidates 1, 2, 3, 4, 5 and 6 be put forward for interview, subject to meeting the criteria of the next stage of the assessment process; and
(2) interviews for the position of Director of Housing and Property Services be held at a meeting of the Appointments and Disciplinary Committee on Wednesday, 20 October 2021.